


Non-Executive Report of the:  <b>Standards (Advisory) Committee</b>  29 <sup>th</sup> June 2017	
<b>Report of:</b> Graham White, Corporate Director, Governance and Interim Monitoring Officer	<b>Classification:</b> Unrestricted
<b>Revised Planning Code of Conduct</b>	

<b>Originating Officer(s)</b>	Paul Greeno, Senior Corporate and Governance Lawyer
<b>Wards affected</b>	All

### Summary

This report advises of a proposed revised Licensing Code of Conduct at Part 5.2 of the Tower Hamlets Constitution.

### Recommendations:

The Standards (Advisory) Committee is recommended to:

1. Note the revised Planning Code of Conduct in Appendix 1 of the report;
2. Note that Planning Code of Conduct is part of the Council's ethical framework and should be read in conjunction with the Councillors' Code of Conduct and the Member/ Officer Protocol;
3. Note as this is a Member Code of Conduct then pursuant to the Terms of Reference for the Standards Advisory Committee that this revised Code is being brought before this Committee for consideration so that the Committee can advise Council on the adoption or revision of the Code;
4. Note that the revised Code will also go to General Purposes Committee for consideration;
5. Note that pursuant to Part 1 Paragraph 4.02 of the Constitution the adoption and amendment of the revised Licensing Code of Conduct is a matter for Council; and
6. Consider the Code and advise on the adoption or revision of the Code including whether the Development Procedure Rules should be an Appendix to the Code.

## **1. REASONS FOR THE DECISIONS**

- 1.1 Pursuant to the Local Government Act 2000 ('the 2000 Act') as the Council is operating Executive arrangements then it must have a Constitution and also ensure that this Constitution is kept up-to-date. Pursuant to Part 2 Article 15 of the Constitution it is a Monitoring Officer role to review the Constitution.
- 1.2 The Planning Code of Conduct is an important Constitutional document as it is part of the Council's ethical framework and is in addition to the Councillors' Code of Conduct adopted under the provisions of the Localism Act 2011.
- 1.3 Planning decisions involve balancing many competing interests and making an informed judgement against a local and national policy framework. In doing this, Councillors need to make decisions having regard to the wider public interest on what can sometimes be controversial proposals. The provisions of this Code are designed to ensure that planning decisions are taken with sound judgement and for justifiable reasons, in a fair consistent and open manner and that Councillors making such decisions are perceived as being accountable for those decisions.

## **2. ALTERNATIVE OPTIONS**

- 2.1 The Council can decide not to adopt a revised Policy.

## **3. DETAILS OF REPORT**

- 3.1 Pursuant to the Local Government Act 2000 ('the 2000 Act') as the Council is operating Executive arrangements then it must have a Constitution and also ensure that this Constitution is kept up-to-date. Pursuant to Part 2 Article 15 of the Constitution it is a Monitoring Officer role to review the Constitution.
- 3.2 The Planning Code of Conduct is an important Constitutional document as it is part of the Council's ethical framework and is in addition to the Councillors' Code of Conduct adopted under the provisions of the Localism Act 2011.
- 3.3 Planning decisions involve balancing many competing interests and making an informed judgement against a local and national policy framework. In doing this, Councillors need to make decisions having regard to the wider public interest on what can sometimes be controversial proposals. The provisions of this Code are designed to ensure that planning decisions are taken with sound judgement and for justifiable reasons, in a fair consistent and open manner and that Councillors making such decisions are perceived as being accountable for those decisions.
- 3.4 The Code is also designed to assist Councillors in dealing with and recording approaches from developers and objectors and is intended to ensure that the integrity of the decision-making process is preserved.

- 3.5 This Code applies to Councillors at all times that they are involved in the planning process. This would include, where applicable, when part of decision making meetings of the Council in exercising the functions of the Planning Authority or when involved on less formal occasions, such as meetings with officers or the public and consultative meetings. It applies as equally to planning enforcement matters or site specific policy issues as it does to planning applications.
- 3.6 Appendix 1 contains the revised proposed Code. Reasons for suggesting changes to the current Code of Conduct fall into 4 categories:
- (i) Changes that bring the Code up to date in terms of legislative context, the organisational structure of the Council and/or current terminology;
  - (ii) Improvements to achieve better consistency with other documents in terms of content and style and structure;
  - (iii) The addition of information/explanation to aide understanding;
  - (iv) Material changes to the Code that will require members and/or officers to conduct themselves differently than under the existing Code
- 3.7 Changes relating to (i) and (ii) above have been made to all sections of the document and, as they are not material, have not been singled out.
- 3.8 Changes to sections relating to categories (iii) and (iv) above are identified in Table 1 below as it was felt that these changes in particular should be brought to members attention.

Table 1: Changed sections and reason for change

	Changes to improve quality/clarity of information or explanation		Material changes to the Code affecting members and / or officers	
	Current Version	Proposed New Version	Current Version	Proposed New Version
<b>Planning Code</b>	1. Introduction  4. Contact with Applicants, Developers and objectors 7. Pre-application discussions 8. Post-submission application discussions  5. Lobbying of Councillors 6. Lobbying By Councillors  9. Site Visits  11. Relationship between Members and Officers  12. Applications submitted by members, officers and the Council  13. Decision Making	1. Introduction  8. Pre-meetings, presentations and briefing sessions  7. Lobbying  9. Site Visits  10. Relationship between Members and Officers  5. Application by a Member or Officer 6. Application by the Council  13. Decision Making	2. Development of proposals and interests under the members Code of Conduct  3. Pre-determination in the planning process  14. Training  15. Appendix 1- Council Guidelines for determining planning applications	3. Interests  4. Predisposition, pre-determination or bias  2. Training of Councillors  Appendix 1- Council Guidelines for determining planning applications  10. The Role of the Executive  11. Conduct at the committee  14. Record Keeping  Appendix 2 – Do's and Do Not's

- 3.9 The revised Code has been discussed with Planning Officers.
- 3.10 On 23<sup>rd</sup> March 2017, a report on the Planning Code of Conduct was discussed at the Strategic Development Committee and a result of the discussion at that meeting changes have been made to section 7 Lobbying and Section 9 Site Visits.
- 3.11 The changes to lobbying are to make it clearer that there is no problem with lobbying per se but it is important that Councillors who are lobbied follow the principles laid out within the Code and that where it is Councillors doing the lobbying that they do not seek to attempt to persuade or put pressure on the Councillor that they should vote in a particular way.
- 3.12 The changes to site visits is to recognise that whilst Councillors can make comments and ask appropriate questions during the site visit they should avoid expressing opinions which can cause the perception of bias or predetermination. Further Councillors shall not make a decision whilst on site.
- 3.13 On 10<sup>th</sup> May 2017, a report on the Planning Code of Conduct was discussed at the Development Committee. At that meeting, it was raised that the code of conduct should cover 'access to information' to enable informed decision making by members. This was on the basis that it was said that planning officers currently restrict the information they provide to members in their officer reports and that there therefore needs to be a section in the Planning Code of Conduct which will enable member to receive full information on the proposals as part of the officers' report. This relates to the provision of a full set of pictures and plans.
- 3.14 This is a matter that could be better addressed in the Development Procedure Rules and these Rules are being revised at this time and are currently with Planning Officers for consideration. This point on further information in reports has also been referred to Planning Officers for consideration.
- 3.15 Generally as to the Development Procedure Rules, these are at Part 4.8 of the Constitution and are therefore separate to the Planning Code of Conduct. When the Licensing Code of Conduct was recently revised, the Rules of Procedure for applications were included as appendices. For consistency, it is considered that the Development Procedure Rules should also be an appendix to the Planning Code of Conduct.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 There are no financial implications arising from the recommendations within this report.

#### **5. LEGAL COMMENTS**

- 5.1 Any legal implications are addressed in the body of the report.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1 The provisions of the revised Planning Code are designed to ensure that planning decisions are taken on proper planning grounds; in a fair consistent and open manner; and that Councillors making such decisions are, and are perceived as being, accountable for those decisions. The Code is also designed to assist Councillors in dealing with and recording approaches from applicants, developers and objectors and is intended to ensure that the integrity of the decision-making process is preserved. In implementing the Code, Members will ensure that decisions are taken for planning reasons only and should help to achieve the objectives of equality and personal responsibility inherent in One Tower Hamlets.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The report does not propose any direct expenditure. Rather, it is concerned with ensuring that planning decisions are taken on proper planning grounds; in a fair consistent and open manner; and that Councillors making such decisions are, and are perceived as being, accountable for those decisions. Whilst this might not lead to fewer appeals, the implementation of the Code should result in a much decreased chance of success on such appeals and which should reduce cost implications for the Council on any such appeals.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 It is not considered that there are any environmental implications if this revised Code is ultimately adopted.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 The provisions of the revised Planning Code are designed to ensure that planning decisions are taken on proper planning grounds; in a fair consistent and open manner; and that Councillors making such decisions are, and are perceived as being, accountable for those decisions. The overall aim is therefore to reduce risk.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 In considering Planning applications, the Council has to have regard to Crime and Disorder and by ensuring that planning decisions are taken on proper planning grounds this should reduce assist reduce crime and disorder.

---

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- None.

### **Appendices**

- Appendix 1 - Proposed Revised Planning Code of Conduct.

### **Local Government Act, 1972 Section 100D (As amended)**

#### **List of “Background Papers” used in the preparation of this report**

List any background documents not already in the public domain including officer contact information.

- None.

### **Officer contact details for documents:**

- N/A